



P.O. Box 244471
Anchorage, AK 99524-4471

**ALASKA NURSES FOUNDATION (AaNf)
GENERAL NURSING FUND
WORKSHOP DELIVERY GRANT
Awards Announcement**

- Amount Awarded:** Up to \$5,000 per successful application.
- Timeline:** Applications must be postmarked no later than September 25th.
Funds will be awarded in December.
- Purpose:** To award to Alaska Nurses funding to enable the implementation of a workshop of interest to Alaska nurses and of relevance to nursing practice.
- Criteria:**
1. Must be a member of either the Alaska Nurses Association (AaNA) or the Alaska Public Health Association (ALPHA) (documented by a copy of current membership card or by an official of the organization).
 2. Must be a member of the Alaska Nurses Foundation (membership application attached).
 3. Must be currently employed as a Nurse in Alaska or have been employed as a Nurse in Alaska within the past five years (documented by letter from current or former employer).
 4. Must not have received an award within the past two years.
 5. Includes topics to be presented by funded speakers.
 6. Includes curriculum vitae of speaker.
 7. Includes plan for awarding continuing education credit to participants.
 8. Includes plan for acknowledging the support of the Alaska Nurses Foundation in all program materials and announcements
- Proposal:** Cover page with checklist completed
Completed application
Speaker curriculum vitae
Documentation of RN employment and required memberships

Application with all attachments must be e-mailed to ehmph@aol.com and must be received by September 25th. Membership application & fee should be mailed to Alaska Nurses Foundation, P. O. Box 244471, Anchorage, AK 99524-4471 with postmark of September 25th of application year.

**ALASKA NURSES FOUNDATION (AaNF)
GENERAL NURSING FUND
WORKSHOP DELIVERY GRANT**

Name of applicant: _____ **AK RN license number:** _____

(If a team of individuals is applying for this grant, list primary applicant or team leader first, followed by the names of all team members; the primary applicant must be a Registered Nurse in Alaska.)

Other team members (if applicable):

For the primary applicant:

Address: _____

Work Phone: _____ **Home Phone:** _____

FAX Number: _____ **E-mail:** _____

Attach proof of membership in either the Alaska Nurses Association or the Alaska Public Health Association (i.e., submit a copy of current membership card in either organization). In addition to membership in either AaNA or ALPHA, qualified applicants must be current members of the Alaska Nurses Foundation; applicants may join the Foundation at the time the grant application is submitted by completing the attached membership form and paying annual dues of \$20.

Grant Proposal Checklist

- Application Cover Sheet with completed Checklist _____
- Completed application _____
- Speaker Topics and Curriculum Vitae _____
- Proof of Membership in AaNA or ALPHA _____
- Proof of RN employment currently or within past five years _____
- AaNF Membership Application & Dues (if needed) _____
- Speaker Topics and Curriculum Vitae _____

Application with all attachments must be e-mailed to ehmph@aol.com and must be received by September 25th. Membership application & fee should be mailed to Alaska Nurses Foundation, P. O. Box 244471, Anchorage, AK 99524-4471 with postmark of September 25th of the application year.

**ALASKA NURSES FOUNDATION
Application for Membership**

Individual Membership

Individual Member	\$20.00	_____
Sustaining Member	\$50.00	_____
Additional Contributions:		_____
Nurse Memorial Plaque		_____

TOTAL _____

Name: _____

Address: _____

Phone: _____ **E-Mail:** _____

If Memorial Plaque contribution made, list name & information about individual being memorialized (examples below):

Christina Mumma, RN, PhD
UAA Professor of Nursing

Mia McDermott, RN, NNP

Joyce Pospisil
Mother of Debbie Thompson

**ALASKA NURSES FOUNDATION
WORKSHOP DELIVERY GRANT APPLICATION**

Workshop Title: _____

Primary Applicant: _____

Note: Workshops that receive support from the Alaska Nurses Foundation must include acknowledgement of that support in all advertising and dissemination activities regarding the offering. A draft advertisement should be attached to the proposal.

Abstract of Proposed Project: In 250 words or less, describe the goals of your project, the strategies you will carry out to achieve those goals, and the likely outcomes.

**ALASKA NURSES FOUNDATION
WORKSHOP DELIVERY GRANT APPLICATION**

Workshop Title: _____

Primary Applicant: _____

Planned Featured Speakers & Their Qualifications: If there is only to be a single **featured** speaker, fill out only the first section of this page; if there are to be more than 3 featured speakers, please add additional pages as needed.

Speaker # 1 (with credentials) _____

Speaker # 1 Qualifications for speaking on topic (may include academic & experiential qualifications):

Speaker # 2 (with credentials) _____

Speaker # 2 Qualifications for speaking on topic (may include academic & experiential qualifications):

Speaker # 3 (with credentials) _____

Speaker # 3 Qualifications for speaking on topic (may include academic & experiential qualifications):

**ALASKA NURSES FOUNDATION
WORKSHOP DELIVERY GRANT APPLICATION**

Workshop Title: _____

Planned Featured Speakers & Their Qualifications:

Describe plans to recruit additional speakers, planned (desired topics, etc.). If names of additional speakers are already known, identify them, providing their credentials and expertise on the planned topic.

Continuing Education Credit Plans: Outline your plans for obtaining approval to offer continuing education credit to workshop attendees, including identification of the probable CE approving organization.

General Nursing Grant – Workshop

Workshop Title: _____

Workshop Goal(s)	Activities To Be Implemented To Achieve Goal(s)	Planned Timing of Activities (Indicate when the strategy is to be carried out)
1.		
2.		

Insert one goal per line; successful applicants may have as many or as few goals as needed to clearly describe the intended project. Additional lines may be added to the table if there are more than four goals for this project. Be as specific as possible in describing the activities that will be carried out to achieve each goal.

BUDGET

ANTICIPATED COSTS	ANTICIPATED REVENUES

Note: Anticipated revenues may include the grant you are requesting; the Alaska Nurses Foundation will assume no responsibility for costs that exceed revenues. If revenues in excess of expenses are anticipated, your budget must include a brief description of how those funds will be expended.

General Nursing Grant – Workshop

Workshop Project Title: _____

Evaluation and Dissemination: Using the table below, describe how you will evaluate the degree to which your project is successful in relation to each of the project goals and describe how you will disseminate the results of your project and the lessons learned through its implementation. **NOTE:** Award recipients are required to submit an article to the Alaska Nurse describing the workshop (e.g., major highlights, attendance, etc.) within 6 weeks of project completion.

EVALUATION		
Workshop Goal(s)	Anticipated Outcome Indicating Achievement of the Goal	Strategy for Evaluating Actual Goal Achievement
DISSEMINATION		
Target Audience		Dissemination Venue & Timing

**ALASKA NURSES FOUNDATION
WORKSHOP DELIVERY GRANT
CRITERIA FOR EVALUATING PROPOSALS**

For your information, the criteria by which your proposal will be evaluated, include the following:

REQUIRED ELEMENTS

Proof of active membership in AaNA or ALPHA	Yes	No
Current membership in AaNF	Yes	No
Verification of work as a Nurse in the past 5 years	Yes	No
Completed cover sheet and checklist	Yes	No
Completed application	Yes	No
Speaker Topics and Vitae	Yes	No
Application postmarked on time	Yes	No

(A no answer to any of the above disqualifies the applicant).

SPECIFIC REQUIRED ELEMENTS	Maximum Score	Applicant Score
Description of proposed workshop and its relevance to nursing practice	25	_____
Speaker qualifications for topic	25	_____
Clarity & cohesiveness of workshop goals and strategies for achieving and evaluating the goals. Plan for dissemination of workshop outcomes.	25	_____
Budget, including all sources of funding)	15	_____
Plan for awarding CE credit	5	_____
Plan for acknowledging AaNF funding support on announcements, programs, and other conference materials	5	_____
Total:	100	_____